



Early dismissal and late arrival form

01/09/2020

Brook Hill International School
Augusta Cesarca 3
Belgrade, Serbia, 11000

Dear Parents,

With the beginning of the new school year upon us, it is important to review our policies and procedures with the students and to share them with all of you. Last school year, students who had study lessons following lunch could leave school early. Some students are more comfortable and better able to study and focus from home.

This year, in addition to being able to leave school early, we are also introducing a 'late arrival' policy. Whereby if a student has study periods in the morning, they may arrive later to school in time for their first lesson of the day. This late arrival policy will help us to minimise the number of students on site and increase safety during this Covid-19 pandemic.

If you would like your child (Years 10-13 only) to have permission to arrive to school late and to leave school early, please sign this form and send it back with them by Friday, September 4th, 2020. If you have any questions or concerns, please let me know.

Kind Regards,

Amina Mehanna
Head of Secondary
Brook Hill International School

Please return this bottom copy by Friday, September 4th, 2020

My son/daughter _____ has permission to arrive to school late when they have study lessons in the morning and they also have permission to leave school early when they have only study lessons following lunch.

Please sign and date this and return by this Friday, September 4th.

Parent's Signature

Date